

Personnel Board Meeting
September 19, 2012
First Floor Meeting Room, Town Hall
9:00-11:00a.m.

Agenda

Opening/Welcome
Agenda Review/Additions
Minutes Review

Old Business:

- Town Personnel Changes –new hires, reclassifications
- Personnel Procedures Manual

New Business:

- 3 Position Re Classification Requests (Library)
 - Reference Librarian to Head of Programming & Outreach
 - Branch Librarian to Branch Head
 - Young Adult Services Coordinator

- Director HR report (60 Day)
 - HR audit of processes
 - Benchmark surveys

Other Business: Any other topics the Chair did not reasonably anticipate 48 hours before the meeting

Next Meeting: Wednesday, October 17, 2012